



City of Durham NCA Grant Application Training Session

February 17, 2010



The City of Durham is interested in funding non-profit organizations whose operations support any of the City Council's 8 goals:

1. All Durham Citizens are Safe.
2. Every citizen in Durham has access to adequate, safe and affordable housing.
3. Durham enjoys a prosperous economy.
4. Durham citizens enjoy a healthy environment.
5. Durham citizens enjoy sustainable, thriving neighborhoods with efficient & well-maintained infrastructure.
6. Durham citizens enjoy a city rich in aesthetic beauty.
7. Durham citizens enjoy a vibrant city that embraces and promotes its cultural diversity and heritage.
8. Durham citizens enjoy an efficient and accountable City government.



Policy Change in FY09

- In Fiscal Year 08-09, the City of Durham implemented a new method by which non-profit organizations were funded. **The following changes were made to the program:**
 - Two Categories of funding: Capacity Building and Transitional
 - New agencies that provide Educational, Public Health & Social Services related services will be directed to Durham County for funding.
 - New NCA applicants are only eligible to apply for Capacity Building grants.
 - Current recipients could apply for a Capacity Building grant or a Transitional Grant.



Capacity Building Grants

- This grant is available for new applicants on a 3-year basis for Arts, Non-Housing related Community Development, Public Safety and Youth applicants.
- Capacity-building grants diminish over the course of a 3-year term from 100% in the first year, to 66% of the original amount in the second year, to 33% of the original amount in the third year.
- The first year grant is anticipated to be no more than \$25,000. Recipients of this grant will not be eligible to re-apply for it again in the future.



Capacity Building Grants – Eligibility

| CAPACITY BUILDING GRANTS | |
|--------------------------|---|
| Eligibility | Non-profit doing business in Durham, providing services supporting the City Council goals |
| | Organization only eligible to receive capacity-building grant once |
| Ineligible Services | Education, Public Health, Social Services, Housing-related Community Development |
| Grants | Three year, small, decreasing grants |
| | Eg., year 1: \$25,000; year 2: \$16,500; year 3: \$8,250 |
| | Subject to annual appropriation by City Council |
| Performance Requirements | Must meet reporting deadlines |
| | Should show ability to receive funding from other sources |
| | Should demonstrate increased organizational capacity |
| Application Process | Competitive application process with citizen review panel and current scoring system |
| | Once contract is awarded, agency does not need to re-apply for year 2 and year 3 funding |
| | But year 2 and year 3 funding is subject to annual appropriation by Council |



General Prerequisites

- Agency must...
 - Be a federally recognized non-profit corporation – 501 3(c)
 - Provide services within Durham City limits
 - Comply with the Americans with Disabilities Act (ADA)
- Agency cannot deny services based on age, race, gender, nationality, or religion.
- Each agency must submit...
 - Online application
 - Board of Directors lists
 - IRS letter confirming non-profit status
 - Schedule of Receipts & Expenses



Application Demonstration New Online Software ECIMPACT thru Triangle United Way

Presented by: Stan Holt



Americans with Disabilities Act

ADA Coordinator: Stacey Poston



Americans with Disabilities Act

- ADA Compliance Statement
 - What does it mean for your organization?
 - Physical Changes?
 - Programmatic Changes?
 - Website compliance? W3C and 508 Bobby approved
 - Stacey Poston: City of Durham, ADA Coordinator
 - 560-4197 x21254 or 560-1200 TTY
- Two days of low cost ADA Training
 - North Carolina Arts Council & Arts Access, Inc.
 - Day 1: Introduction to Accessibility
 - Day 2: Accessibility and Customer Service
 - March 16th and March 17th in Raleigh
 - \$25 daily fee or \$40 for both days
 - http://ncarts.org/press_release.cfm?ID=501&menu_sel=5





Application Evaluation



Application Evaluation

- Applications are evaluated based on the following 4 criteria:
 - Significance (40 points)
 - A measure of the potential good an agency's activities could have on the citizenry of Durham.
 - Based on Scope of Work that includes your agency's mission, goals and programs.
 - Efficiency (25 points)
 - A measure of cost-benefit and per-capita expenditure analysis.
 - Based on Scope of Work and the Budgets.
 - Reliability (25 points)
 - Reporting practices, past history, staff qualifications, and application quality.
 - Necessity (10 points)
 - A measure of how much an agency needs City funding and the agency's ability to secure additional sources of funding.
 - Based on Budgets and uniqueness.



Important Dates....

- Applications are due on or before March 15, 2010 at 5:00 pm. Access to the system will be denied after this time.
- April – May NCA Grant Review period
- Manager Presents Budget to City Council: Monday, May 17
- Preliminary Awards Letters: Week of May 24
- Public Hearing Dates: March 1 and June 7
- Budget Adoption: Monday, June 21



For additional information...

- Check out the NCA Website at:
 - www.durhamnc.gov/departments/bms/grants.cfm
 - There you'll find:
 - Application files from previous year
 - Program background
 - Council's 8 Goals
 - Calendar of major dates
 - Link to Triangle United Way's website
- You can also contact the NCA Grant Coordinator directly at:
 - Melinda.Squires-Nelson@durhamnc.gov
 - 919-560-4111 x20282
- **SUBMIT APPLICATIONS EARLY!!!**
 - Time permitting, I will review applications and make suggestions for improvement and point out if you're missing anything. I will only review applications that I receive by March 1st. The closer we get to the March 15th deadline, the less time I'll have to be that helpful.